

Prosperitas Leadership Academy School Safety Policy and Procedures

## 6A-1.0018 School Safety Requirements

### **The School Safety Specialist**

Prosperitas Leadership Academy's Executive Director or Principal shall either serve as or designate a staff member to serve as the School Safety Specialist for the school. The identity of this person shall report annually to the Governing Board. The School Safety Specialist is required to attend trainings regarding school safety procedures from the district and state. The individual shall also serve as a member of the Threat Assessment Team and shall be the point of the contact for the Orange County Public School's ("OCPS") School Safety Specialist.

### **School Safe Plan**

Prosperitas Leadership Academy shall complete a **Safe School Plan** and provide it to Orange County Public Schools.

### **Safe School Officer**

Prosperitas Leadership Academy shall comply with Section 1006.12, Florida Statutes. A safe-school officer shall be present on campus during the school day when the campus is open for instruction. The safe-school officer assigned to the campus shall meet the requirements set forth in Section 1006.12, Florida Statutes, and Rule 6A-1.0018(7), Florida Administrative Code. Prosperitas Leadership Academy's Governing Board shall select one of the four (4) available options in Section 1006.12, Florida Statutes, to meet this requirement: School Resource Officer, School Safety Officer, School Guardian, or School Security Guard. The safe-school officer will be expected to be present on campus at least thirty (30) minutes prior to the start of the school day and remain on the campus until thirty (30) minutes following dismissal. Additionally, a safe-school officer will be required to be present during summer school programs (in the event the school hosts a summer school program), Saturday School, and during significant school- sponsored events and extracurricular activities.

In the event the Safe School Officer is absent, Prosperitas Leadership Academy shall follow the following steps:

- Contact the Safe School Officer agency for a replacement
- Contact Orange County Public School

### **Reporting Safe- School Officer Discipline, Discipline, Dismissal or Discharge of a firearm**

Prosperitas Leadership Academy's Governing Board shall comply with district procedures authorized under paragraph (I8)(c) for reporting information on safe-school officer discipline and dismissal, and discharge of a firearm in the exercise of safe-school officer duties occurring while assigned to a charter school.

### **Mobile Panic Alert/ Alyssa's Alert**

Prosperitas Leadership Academy's Governing Board shall select any mobile panic alert system that meets all requirements of Section 1006.07(4), F.S., including a system that is not the same one selected by the charter's sponsor. Prior to contracting for a system that differs from that used by the charter's sponsor, a charter school must consult with the sponsor on any potential safety impact of using a different system.

### **FortifyFL**

Prosperitas Leadership Academy's Governing Board shall ensure the information for school listings and school contacts, as provided in paragraphs (9)(a) and (b), are timely provided to the district according to their policies.

Prosperitas Leadership Academy's Governing Board shall ensure that FortifyFL contains contact information (telephone number and email address) for a school administrator designated by the governing board or principal to receive tips and notifications from Fortify FL for the charter school.

### **Threat Assessment Team**

Prosperitas Leadership Academy Governing Board shall adopt its own threat assessment policies or adopt Orange County Public Schools', as long as the policies meet the requirements of Section I 006.07(7), F.S., and the requirements of subsection (10) of this rule.

#### **Threat Assessment Team Training**

STAT members will complete required training within 60 days of appointment and document completion in charter links by September 30th. Rule 6A-1.0018

Threat Assessment Team will be identified, and host monthly Team meetings, document and report all meetings/threats in compliance with 1006.07(7) F.S.

- Meeting Verification upload to Mental Health
- Threats to Self-upload to Mental Health
- Serious Threats to Others upload to the TAT Share Point site

### **Bullying & Harassment Policy**

Prosperitas Leadership Academy shall provide an educational environment for all students, employees, volunteers, and families, free from harassment, intimidation or bullying supports a learning experience that promotes personal growth, healthy interpersonal relationships, wellness,

and freedom from discrimination and abuse. The following policy ensures that all students, employees, and volunteers learn and work in an environment that is safe, secure, and free from harassment and bullying of any kind.

The Policy defines the following:

Bullying-Systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees and may involve but is not limited to: teasing, social exclusion, threat, intimidation, stalking including cyberstalking, physical violence, theft, sexual, religious, or racial harassment, public humiliation, and destruction of property.

Harassment-Any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student or employee that places a student or employee in reasonable fear of harm to his or her person or damage to his or her property, has the effect of substantially interfering with a student's educational performance, opportunities, or benefits, or has the effect of substantially disrupting the orderly operation of a school.

Incidents of alleged bullying, threats or harassment should be reported to administration immediately. Upon receiving allegations, administration will notify the parent or guardian of a student who commits a verified act of harassment, bullying, or threat as well as the investigation process, and consequences that may result from further acts.

The investigation process- Prosperitas Leadership Academy's Administration will appropriately and promptly investigate all reports of harassment, threats and bullying. In determining whether the alleged conduct constitutes bullying, harassment, or a threat, the totality of the circumstances, the nature of the conduct, the student's history, and the context in which the alleged conduct occurred will be investigated. Thus, Administration will make every effort to inform the parents/guardians of the target and the subject of any report of harassment, bullying or threat. Investigation procedures shall consist of personal interviews with the target, the subject(s) and others who may have knowledge of the alleged incident(s) or circumstance(s). The investigation may also consist of other methods or documents deemed relevant, including referral to the school's threat assessment team

## **Notification to Parents**

Prosperitas Leadership Academy Governing Board shall establish policies to provide notification to parents of threats and unlawful acts or significant emergencies as defined in Section 1006.07(4)(b), F.S., that occur on school grounds, during school transportation, or during school-sponsored activities.

Prosperitas Leadership Academy's policies must address the timing, content, scope, and manner of notification, circumstances when law enforcement must be consulted, and the person or entity with responsibility for parental notification, and involvement of the threat assessment team. In making these determinations, Prosperitas Leadership Academy's policies must take into

consideration the nature of the reported threat or incident, whether the threat or incident is ongoing or resolved, whether the threat is transient or substantive, and whether there is an imminent threat of harm to students and the campus community.

In the case of an imminent threat of harm to students, including an active assailant incident or hostage situation, notification to parents must be made as soon as practicable. Such notification should be made in consultation with local law enforcement and first responders in order to avoid compromising the safety of students and the efficacy of the emergency response and investigation.

In determining the content of notifications to parents, Prosperitas Leadership Academy shall consider including specific information about the threat or incident necessary to inform parents and safeguard the community as determined by the threat assessment team, or other person or entity responsible for parent notification. Such information may include the date and time of the incident, the location and nature of the threat or incident, how and whether the threat or incident was resolved, a description of the suspect (where applicable), crime prevention and safety tips, and crime and threat reporting information.

Notifications must be made in accordance with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. s. 1232g, 34 C.F.R. Part 99, and Section 1002.22, F.S.

### **School Environmental Safety Incident Reporting (SESIR)**

School Environmental Safety Incident Reporting (SESIR) reporting will be implemented with fidelity throughout the school year in accordance with Rule 6-1.0017, Florida Administrative Code. The Principal or designee will be responsible for reporting SESIR incidents and will undergo the required SESIR reporting training. Pursuant to Section 1002.33(9)(r)2., Florida Statutes. Parents of charter school students have a right to access school safety and discipline incidents as reported through SESIR.

### **Zero- Tolerance Policies and Agreements with Law Enforcement**

Prosperitas Leadership Academy's Governing Board shall comply with SESIR incident reporting procedures set forth in Rule 6A-1.0017, F.A.C., and shall establish policies identifying which incidents require consultation with law enforcement by establishing its' own policies or adopt Orange County Public Schools' policies. Prosperitas Leadership Academy's Governing Board will adopt a Zero-Tolerance Policy and Agreement with Law Enforcement policy as according to 6A-1.0018.

### **Involvement of Law Enforcement**

In the event of an imminent threat or actual occurrence of harm to any persons in the school community, Prosperitas Leadership Academy's Executive Director or Principal, or his or her

designee, will immediately contact law enforcement and notify them of the incident. The administration will also consult with law enforcement for all Level I and Level II SESIR offenses, as identified in Rule 6A-1.0017, Florida Administrative Code. This is not intended to limit the authority of school personnel to involve law enforcement in any matter relating to a suspected or actual violation of the law or in any other circumstance warranting the involvement of law enforcement.

### **School Security Risk Assessment and the FSSAT**

Prosperitas Leadership Academy's Executive Director or Principal shall either serve as or designate a staff member to cooperate with the district's school safety specialist to complete the school security risk assessment and to meet the reporting requirements found in subsection (13). Prosperitas Leadership Academy's Governing Board shall ensure that any information needed for required reporting of safety information within FSSAT is timely provided to the district according to their policies. **First Responder/ Law Enforcement Agency pertinent information shall be documented in FSSAT.**

### **First Responder Tour**

Prosperitas Leadership Academy shall conduct a First Responder/ Law Enforcement Agency Tour of school site (every 3 years-due this year) 1006.07 (6)(a)(4) F.S. Initial Completion was 2018-2019. Subsequent tours will occur as follows:  
Second due date 2021-2022  
Third due date 2024-2025  
Fourth due date 2027-2028  
Fifth due date 2030-2031

### **Emergency Drills**

Prosperitas Leadership Academy's School Safety Plan will clearly document the procedures and details for drills and emergency evacuations. All students and staff members shall be made aware of the plan. Maps highlighting the escape routes for fire drills will be posted in all school rooms and provided to students and staff if requested. Fire drills and active assailant drills will be conducted at least once per month, or as often as otherwise required by law. Drills for active assailant and hostage situations shall be conducted in accordance with developmentally appropriate and age-appropriate procedures. Tornado drills will be practiced at least twice per year, or as often as required by law. Drills will be held at various times throughout the day and will be coordinated with the OCPS School Safety Specialist. Documentation of the drills will be maintained and provided to OCPS in the method and manner prescribed.

### **Annual Fire Inspection**

Prosperitas Leadership Academy shall schedule and pass an Annual Fire Inspection by their local municipality.

### **Active Assailant Response Plan**

Prosperitas Leadership Academy Governing Board shall adopt a plan and train all school personnel. All school Prosperitas Leadership Academy personnel shall be trained annually on the procedures in the Active Assailant Response Plan no later than October 1 of each year.

### **Active Assailant Response Training**

Prosperitas Leadership Academy shall conduct and certify that faculty/staff have received **Training** on the adopted **Active Assailant Response Plan**, 1006.07 (6)(c), F.S.

### **OCPS Weapon Use, Hostage, and Active Assailant Situation Training**

Prosperitas Leadership Academy shall conduct an OCPS Weapon Use, Hostage, and Active Assailant Situation Training each year *with* local Law Enforcement. 1006.07 (4)(b)(1) F.S.

### **Communications Systems**

Prosperitas Leadership Academy shall develop a schedule and conduct periodic testing of **Communications Systems** 1006.07 (4)(c) F.S